



INSTRUCTIONS FOR CREATING A PROFILE FOR NEW STUDENTS

Click on **CREATE AN ACCOUNT** and enter your email.

Make sure the profile is created in the name of the person enrolling in a class. If there is more than one in your household, add the additional people to the FAMILY MEMBERS section and notify us ASAP so that we can link the profiles together.

1. CONTACT INFORMATION

- you're required to fill in all fields that have a red *.
- select ALL 3 email/text for **"What do you want to hear about?"** and select **YES** to the **"Important Electronic Correspondence.** Otherwise, you will not receive our regular email correspondence throughout the season or your receipts, class confirmations and uniform requirements.
- if a student has a medical condition/allergy that JDD should be aware of (i.e. carries and epipen or puffer), please indicate **YES** in the **EXISTING MEDICAL** and email us to note the details.

2. LOGIN

- Use the email address you want JDD to use for correspondence.

3. FAMILY MEMBERS

- Add all **NEW** family members here that will be registering for a class.
- **DO NOT** add a family member who has already taken classes at JDD and has a profile.
- If that family member has their own contact number and email please enter it here. Otherwise, put your email and contact number.
- Select **YES** to **"Pays For"**
- The date of birth must be entered in the format of DDMMYYYY. If the DOB is not entered you will not be able to enroll into a class.

Once you have completed this process contact JDD by phone, email or in person to complete registration.